



Always Designing  
for People™

# 2020 Payroll Calendar

PAY CYCLE: SEMI-MONTHLY

NOTE:

All New Hires first pay period will be the following month after hire date.

First pay period of each month: 1<sup>st</sup>-15<sup>th</sup>

Second pay period month: 16<sup>th</sup>- Last day of the month

## January

S	M	T	W	T	F	S
1			1	2	3	4 2
2	5	6	7	8	9	10 11 3
3	12	13	14	15	16	17 18 4
4	19	20	21	22	23	24 25 5
5	26	27	28	29	30	31 6

## February

S	M	T	W	T	F	S
						1 6
6	2	3	4	5	6	7 8 7
7	9	10	11	12	13	14 15 8
8	16	17	18	19	20	21 22 9
9	23	24	25	26	27	28 29 10

## March

S	M	T	W	T	F	S
10	1	2	3	4	5	6 7 11
11	8	9	10	11	12	13 14 12
12	15	16	17	18	19	20 21 13
13	22	23	24	25	26	27 28 14
14	29	30	31			

## April

S	M	T	W	T	F	S
			1	2	3	4 15
14	5	6	7	8	9	10 11 16
15	12	13	14	15	16	17 18 17
16	19	20	21	22	23	24 25 18
17	26	27	28	29	30	

## May

S	M	T	W	T	F	S
					1	2 19
19	3	4	5	6	7	8 9 20
20	10	11	12	13	14	15 16 21
21	17	18	19	20	21	22 23 22
22	24	25	26	27	28	29 30 23
23	31					

## June

S	M	T	W	T	F	S
23	1	2	3	4	5	6 24
24	7	8	9	10	11	12 13 25
25	14	15	16	17	18	19 20 26
26	21	22	23	24	25	26 27 27
27	28	29	30			

## July

S	M	T	W	T	F	S
27			1	2	3 4	28
28	5	6	7	8	9	10 11 29
29	12	13	14	15	16	17 18 30
30	19	20	21	22	23	24 25 31
31	26	27	28	29	30	31 32

## August

S	M	T	W	T	F	S
						1 32
32	2	3	4	5	6	7 8 33
33	9	10	11	12	13	14 15 34
34	16	17	18	19	20	21 22 35
35	23	24	25	26	27	28 29 36
36	30	31				

## September

S	M	T	W	T	F	S
36			1	2	3	4 5 37
37	6	7	8	9	10	11 12 38
38	13	14	15	16	17	18 19 39
39	20	21	22	23	24	25 26 40
40	27	28	29	30		

## October

S	M	T	W	T	F	S
40				1	2	3 41
41	4	5	6	7	8	9 10 42
42	11	12	13	14	15	16 17 43
43	18	19	20	21	22	23 24 44
44	25	26	27	28	29	30 31 45

## November

S	M	T	W	T	F	S
45	1	2	3	4	5	6 7 46
46	8	9	10	11	12	13 14 47
47	15	16	17	18	19	20 21 48
48	22	23	24	25	26	27 28 49
49	29	30				

## December

S	M	T	W	T	F	S
49			1	2	3	4 5 50
50	6	7	8	9	10	11 12 51
51	13	14	15	16	17	18 19 52
52	20	21	22	23	24	25 26 53
53	27	28	29	30	31	

■ = ADP processing week number  
(Sunday – Thursday)

■ = ADP processing week number  
(Friday & Saturday)

If you make a schedule change, please check your Payroll Schedule  
to be sure you use the correct week number.

□ = ADP and banks are closed.

○ = Most banks are closed. Allow an extra day for direct deposit.

△ = ADP is closed.



