



Medical Excuse Policy

The Student Health Services provides medical care intending to help students maintain good health and a healthy lifestyle. We are available to provide medical care when you are ill and provide preventative maintenance services and counseling regarding your health care needs.

Dillard University Student Health Services supports regular class attendance. Excessive absences interfere with the educational goals of both the student and the University. Students are encouraged to visit the center before, between, or after scheduled classes so as not to interfere with academic achievement.

Absence from class

- A student whose illness warrants an absence from class will be issued an **Excuse** memo from the medical professional if he/she has been seen by the provider in the center, or if the illness warrants an absence from class based on symptoms at the time of the evaluation.
- Students must seek out health care through the center on the day of the illness.
- If the student has been seen by a provider other than the provider at DU Student Health Services, the student must get an illness note from the provider whom they have sought out care from.
- An Excuse memo will only be issued at the Time of Occurrence. It will not be issued at the end of the semester for an earlier illness or back-dated for illness/injury not confirmed by the center.
- An Excuse memo or Office visit memo **does not guarantee** an excuse from class, duties, assignments, or attendance. This is a privilege referred to by the instructor of the class.
- **It is at the providers' discretion to provide an office visit memo or Excuse memo to students who seek care in the center.**

Absence after hospitalization or length of illness/injury

- Students who have been hospitalized or absent due to a lengthy illness or injury must submit a **Return to school** statement from the provider indicating medical clearance.
- A copy of the statement should be given to Dillard University Academic Affairs Office, and DU Student Health Services to keep in the medical file.