



☐SUMMER 2025 ☐FALL 2025
**SATISFACTORY ACADEMIC PROGRESS (SAP)
FEDERAL FINANCIAL AID APPEAL FORM**

Note: Submitting an appeal does not guarantee approval!

You may submit an appeal if you have failed to meet Satisfactory Academic Progress requirements. By submitting this appeal, you are requesting that your extenuating or unusual circumstances be considered in order to have your financial aid reinstated. Academic Appeals, SAP Appeals and Scholarship Appeals are independent and require a separate form.

The following steps will be followed in deciding your appeal:

1. **You MUST submit a detailed typed and signed statement AND provide supporting documentation along with this appeal form.** If supporting documentation is not submitted with this form, then your appeal will be denied.
2. Your appeal will be reviewed to evaluate your academic record and determine if extenuating or unusual circumstances existed based on the documents you submit. If your appeal is approved through this initial review, you will be advised in writing of the approval. Your financial aid will be reinstated and finalized once you signed a SAP appeal notice. You will be placed on financial aid probation with an appeal for your next period of enrollment. When placed on financial aid probation with an appeal, you are allowed to receive financial aid based on the conditions outlined by the committee.
3. If your appeal is denied through the initial review (Step 1 above). The decision of the Appeal Committee is final! If your appeal is approved by the committee, your financial aid eligibility will be reconsidered and if eligible your aid will be reinstated. Also, you will be placed on financial aid probation for your next period of enrollment. If your appeal is denied, the committee will specify the steps you must take in order to have aid reinstated.

INSTRUCTIONS:

1. **DEADLINE:** A Financial Aid Appeal must be submitted by the deadline date of June 5, 2025 (Summer) and July 10, 2025 (Fall 2025). **If you have registered for and/or plan to attend Summer 2025 classes and you are not meeting SAP, then you will need to make payment arrangements with Business and Finance in order to secure your class schedule.** An appeal will not be considered for the current semester after the second week of class for summer, or the eighth week of class for Fall. You cannot submit an Appeal to receive aid for a prior semester.
2. Before an appeal will be considered, you must have a Free Application for Federal Student Aid (FAFSA) on file for the semester you are requesting financial aid and not must be admissible to attend Dillard University.
3. Complete and return the **SATISFACTORY ACADEMIC PROGRESS APPEAL** (See Reverse Side). Please be sure to attach to the Appeal Form, a written statement detailing your circumstance and required documentation. Please Note: Documentation supporting the basis for your appeal is required!
4. If you are appealing because you have reached the maximum number of credits attempted, submit a **DEGREE PLAN STATEMENT**. Your degree plan must be approved and signed by your advisor.
5. It will take approximately 2-4 weeks for you to receive a decision on your appeal.

Return Appeal and Documents to:

Dillard University
Office of Financial Aid & Scholarships
Rosenwald Hall, Room 126
2601 Gentilly Boulevard ~ New Orleans, Louisiana 70122 (504)
816-4677 or FAX (504) 816-5456
Or email to financialaid@dillard.edu
Subject: Summer 2025 or Fall 2025 SAP Appeal
(Please indicate the semester that is applicable to your appeal)



SATISFACTORY ACADEMIC PROGRESS APPEAL

☐ SUMMER 2025 ☐ FALL 2025

Name: _____ ID# _____

Address: _____ Telephone #: (____) _____

City: _____ State: _____ Zip: _____ Cumulative GPA: _____

Appeal is for: ☐ Fall Semester 20____ ☐ Spring Semester 20____ ☐ Summer Session 20____

Name of Faculty Advisor: _____ Department: _____

1. What is your current classification and major? Class _____ Major _____
2. When did you initially enroll at Dillard University? _____
3. What is your anticipated graduation date? _____
4. After you complete your current degree or certificate, what are your career goals? _____

5. Which of the following resources have you used while a DU? Mark all that apply:

- | | | |
|---|---|--|
| <input type="checkbox"/> Student Support Services | <input type="checkbox"/> Tutoring | <input type="checkbox"/> Career Counseling |
| <input type="checkbox"/> Personal Counseling | <input type="checkbox"/> Assigned Advisor | <input type="checkbox"/> _____ |

6. On a separate sheet, please type what extenuating circumstances that has prohibited you from meeting the Satisfactory Academic Progress requirements. **You must attach documentation to support your claim of extenuating circumstances** when appropriate (letter confirming medical treatment, confirmation of death in the immediate family, etc.).

7. What changes have occurred that will enable you to meet the Satisfactory Academic Progress requirements? Please explain. - *Use separate sheet if necessary*

8. Will you attend Summer School? _____

9. Have you appealed previously? _____ If so, How many times? _____ When: _____

Student's Signature: _____ **Date:** _____

FINANCIAL AID USE ONLY!

ENROLLMENT DATE: _____ Cum GPA: _____ Sem. GPA: _____

CUM HRS ATTEMPTED: _____ CUM HRS EARNED: _____ PRIOR APPEALS _____

In House Committee Members/Date DECISION: ☐ Approvals ☐ Denials

 Signature Date ☐ A ☐ D

 Signature Date

 Signature Date

 Signature Date ☐ A ☐ D

 Signature Date

 Signature Date

OVERALL DECISION: A-Approved D-Denied Initial: _____ Date: _____