Dillard University Giving Campaign

Employee Payroll Deduction Form

EMPLOYEE INFORMATION:

Last Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ First Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Middle Initial \_\_\_\_\_\_\_\_\_\_\_

Employee ID#\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Department:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Division\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Campus Bldg/Room #\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

DU Email\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Campus Phone\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

GIFT DESIGNATION:

Fair Dillard/Annual Fund $\_\_\_\_\_\_\_\_ Student Scholarship Fund $\_\_\_\_\_\_\_\_\_\_

UNCF Annual Fund $\_\_\_\_\_\_\_\_ Will W. Alexander Library $\_\_\_\_\_\_\_\_\_\_

Employee Relief Fund $\_\_\_\_\_\_\_\_ SAFE Fund $\_\_\_\_\_\_\_\_\_\_

Specific Designation $\_\_\_\_\_\_\_\_ Emergency Sustainability Fund $\_\_\_\_\_\_\_\_\_\_

Fund Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ $\_\_\_\_\_\_\_\_\_\_

□ One – Time Gift: Total amount of $\_\_\_\_\_\_\_\_\_\_\_\_\_\_ on \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Payroll Date)

□ Recurring Gift: Recurring payroll deduction of $\_\_\_\_\_\_\_\_\_ per pay period starting on \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 (Amount) (Payroll Date)

And ending on \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Total recurring gift amount by end date is $\_\_\_\_\_\_\_\_\_\_\_\_

 (Payroll Date) (Total Amount)

**I authorize Dillard University to deduct my contribution through Payroll Deduction.**

**Signature\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Return the signed form to the Institutional Advancement Office,

Rosenwald Hall | Suite 230 or email: developnment@dillard.edu

Faculty and staff can cancel payroll deductions upon written request to: development@dillard.edu

A gift receipt will be emailed at the end of the calendar year unless requested earlier.